CUMULATIVE INDEX FOR 1995-96

October 1995 through September 1996

Ja	January
F	February
M	March
Ap	April
My	May
Je	June
Jl	July
Ag	August
S	September
O	October
N	November
D	December

CHURCH BUILDING AND ARCHITECTURE

Picture your progress. N p26
Building on purpose. Ja p3
Leading your church to build. Ja p8
The role of governmental regulations. Ja p11
Multipurpose space: Can you have your cake and eat it too? Ja p14
Budgeting and financing for church buildings. Ja p17
Building block characteristics in choosing an architect. Ja p20
The journey to excellence. Ja p22
From dream to dedication: The services of Church Architecture. Ja p25

CHURCH BUSINESS ADMINISTRATION

Twelve ways to tune up your church's property insurance. F p34
Why churches should budget protection coverages for ministers and church staff. M p40
The ministry of administration within the African-American church. S p26

CHURCH BUSINESS MEETINGS

How to conduct a business meeting. Jl p19
Who should be the moderator? Jl p22
A practical guide to parliamentary procedure. Jl p26

CHURCH COMMITTEES

Take a committee inventory. Ag p3
Single staff churches can have effective committees. Ag p8
When a committee doesn't cut it. Ag p11
Taking the "ho-hum" out of committee reports. Ag p14
There's more than one way to train committees. Ag p17
Scheduling committee meetings. Ag p20
Preventing groupthink in church committees. Ag p22
Church audio services committee. Ag p25
Church baptism committee. Ag p26
Church benevolence committee. Ag p27
Church building and steering committee. Ag p28
Church committee on committees. Ag p29
Church constitution and bylaws committee. Ag p30
Church flower committee. Ag p31
Church food service committee. Ag p33
Church Lord's Supper committee. Ag p34
Church nominating committee. Ag p35
Church pastor-search committee. Ag p36
Church personnel committee. Ag p37
Church property and space committee. Ag p38
Church public relations committee. Ag p39
Church stewardship committee. Ag p40
Church weekday education committee. Ag p41

CHURCH GROWTH

Seven things to do when your church isn't growing. O p33
How to lose the cutting edge. O p35
Is your church open for business? Ja p39
What a mission trip can do for your church. Ja p34
Walking the church growth tightrope. F p25
How to be effective in a changing world. M p27
The *1•5•4 Principle*: A review. My p11

CHURCHES - PROBLEMS

Churches with an attitude. F p37
Changing a church's reputation from the inside out. M p33
Understanding church burnout and what to do about it. Jl p34

CONSTITUTION AND BYLAWS

Does your church need a constitution and bylaws? Jl p3
Preparing for a constitution and bylaws. Jl p8
Designing your constitution and bylaws. Jl p11
Updating the church constitution. Jl p13
Have you considered a policies and procedures manual? Jl p16

CUMULATIVE INDEX FOR 1995-96

October 1995 through September 1996

Ja	January
F	February
M	March
Ap	April
My	May
Je	June
Jl	July
Ag	August
S	September
O	October
N	November
D	December

CHURCH BUILDING AND ARCHITECTURE

Picture your progress. N p26
Building on purpose. Ja p3
Leading your church to build. Ja p8
The role of governmental regulations. Ja p11
Multipurpose space: Can you have your cake and eat it too? Ja p14
Budgeting and financing for church buildings. Ja p17
Building block characteristics in choosing an architect. Ja p20
The journey to excellence. Ja p22
From dream to dedication: The services of Church Architecture. Ja p25

CHURCH BUSINESS ADMINISTRATION

Twelve ways to tune up your church's property insurance. F p34
Why churches should budget protection coverages for ministers and church staff. M p40
The ministry of administration within the African-American church. S p26

CHURCH BUSINESS MEETINGS

How to conduct a business meeting. Jl p19
Who should be the moderator? Jl p22
A practical guide to parliamentary procedure. Jl p26

CHURCH COMMITTEES

Take a committee inventory. Ag p3
Single staff churches can have effective committees. Ag p8
When a committee doesn't cut it. Ag p11
Taking the "ho-hum" out of committee reports. Ag p14
There's more than one way to train committees. Ag p17
Scheduling committee meetings. Ag p20
Preventing groupthink in church committees. Ag p22
Church audio services committee. Ag p25
Church baptism committee. Ag p26
Church benevolence committee. Ag p27
Church building and steering committee. Ag p28
Church committee on committees. Ag p29
Church constitution and bylaws committee. Ag p30
Church flower committee. Ag p31
Church food service committee. Ag p33
Church Lord's Supper committee. Ag p34
Church nominating committee. Ag p35
Church pastor-search committee. Ag p36
Church personnel committee. Ag p37
Church property and space committee. Ag p38
Church public relations committee. Ag p39
Church stewardship committee. Ag p40
Church weekday education committee. Ag p41

CHURCH GROWTH

Seven things to do when your church isn't growing. O p33
How to lose the cutting edge. O p35
Is your church open for business? Ja p39
What a mission trip can do for your church. Ja p34
Walking the church growth tightrope. F p25
How to be effective in a changing world. M p27
The *1•5•4 Principle*: A review. My p11

CHURCHES - PROBLEMS

Churches with an attitude. F p37
Changing a church's reputation from the inside out. M p33
Understanding church burnout and what to do about it. Jl p34

CONSTITUTION AND BYLAWS

Does your church need a constitution and bylaws? Jl p3
Preparing for a constitution and bylaws. Jl p8
Designing your constitution and bylaws. Jl p11
Updating the church constitution. Jl p13
Have you considered a policies and procedures manual? Jl p16

DEACONS
Finding good deacons—is it a gamble? S p3
How Southern Baptist churches choose deacons. S p8
Orientation for new deacons. S p11
Resources for deacon training. S p14
Options in deacon organization. S p17
Keeping deacons active. S p20
Deacon recognition builds a stronger church. S p23

DRAMA IN WORSHIP
Developing innovative worship in your church. M p3
Drama ministry in worship. M p8
Writing a good church drama. M p11
Interview with Jeannette Clift George. M p14
When less is more: Using readers theater in worship. M p17
25 Easy ideas for the dramatic church. M p20
Introducing contemporary worship into a traditional church. M p22

EVANGELISM
Evangelism today. O p3
Marketplace evangelism. O p8
Revival evangelism. O p11
Special evangelistic events. O p14
Total church evangelism. O p17
Media evangelism. O p19
Evangelizing the religiously persuaded. O p20
Personal evangelism. O p22
Helping new Christians share their faith. O p25

HEAVY ISSUES
Spousal abuse and the Bible. O p28
Dealing with the rage within. N p31
When churches grieve. D p29
Reporting suspected child abuse: In the child's best interest. F p29
God helps those who stop hurting themselves. Je p28

HUMOR
This is Holy Ground. O p49
Brother Goodbody battles the sugarplum fairy. N p49
Gloria Graphic's prayer ministry. D p49
Brother Goodbody's visionary experience. Ja p49
Brother G gets an answer. F p49
Brother Goodbody gets the word. M p48
Brother Goodbody's confession. Ap p49
Brother Cue Ball's hair-raising experience. My p49
Oh! Je p49
Miss Daisy's ministry opportunity. Jl p49
The case of the hungry hearers. Ag p49
Something for everybody. S p49

LEGAL ISSUES
Can my church discriminate? M p25
Churches as corporations. Jl p24

MENTORING
What is this mentoring? D p3
Biblical models for mentoring. D p8
Finding a mentor. D p11
Mentoring in the ministry-what's in it for me? D p13
Who will help Tim? Resources for mentoring. D p15
Mentoring traps to be avoided. D p18
Mentoring is not just for pastors. D p21
Mentoring and educational institutions. D p26

MINISTERS, Life of
On the receiving end. Ja p39
Finding a church that's right for you. N p39
Beginning a pastorate. D p36
Finishing the course. D p38
Will it be worth it all? M p29
Ministry under siege. Ap p28
Plucking those thorns from the flesh. Ap p31
Seven things we cannot do. Ap p38
What leaders should know about change. Je p38
Don't put it off—win the battle with procrastination. Jl p37
Called to lead. S p31

MINISTER'S MATE
Pastors, don't neglect your families. O 41
Has your comfort zone changed? N p 45
Musings about morsels with morals. M p 43
Musings about morsels with morals, part 2. Ap p43
Practical tips on enhancing your husband's ministry. My p44
I need an outlet, or I'll scream. Je p40
Released from prison. Jl p43
Pay attention. S p40

MINISTRY
Churches can help as members search for birth families. F p27
Ministering through rites of passage. S p35
Encouraging others through situational leadership. S p38

PASTOR/SEARCH
Finding a church that's right for you. N p39
A corporate headhunter looks critically at pastor search. D p31
Beginning a pastorate. D p36
Finishing the course. D p38

MISSIONS
Organizing to start residence-based churches. F p39
Directions 2000: 1996-2000 Bold Mission Thrust promotion plan. My p3
Focus: Mountain Country Ministries. My p23

PASTORAL CARE
Motivation for pastoral care. N p3
Goal setting in pastoral care. N p8
Be a pastoral care team leader. N p11
Working together in pastoral care. N p14
Pastoral care through preaching. N p16
Pastoral care mistakes you don't have to make. N p18
Assessing your church's pastoral care needs. N p20
I blew it! What do I do now? N p23

PASTORAL MINISTRY
Reaching out to single parents. N p29
Why do I do this? D p34
Do you know a person who is angry? Ja p32
Nurturing noncomformists for effective ministry. F p20
Financial counseling—a field white unto harvest. F p22

When a friend is chronically ill-eight ways to show you care. M p31
After they ask forgiveness—what then? M p36
The lost art of pastoral visitation. M p38
Inspiring without injuring. Ap 34
On "being angry and sinning not." Je p31

PASTOR-STAFF RELATIONS
When a staff person fails to meet your expectations. O p30
Planning for staff success. N p35
The power of praising staff members. N p37
Supervising volunteers in the church. Je p34

PLANNING
Using Kingdom Principles in church planning. My p8
The Church Leadership Team: leaders in planning. My p13
Three crucial questions. My p18
Aspects of a good decision. My p21
The role of church leaders in balancing programming. S p33

PRODUCTIVE MEETINGS
The five p's of productive meetings. Jl p40

SECRETARIES FILE
The second paycheck. D p44
Empty but full. Ja p48
Reentering the work force. F p48

SERMONS
Choosing a text for a funeral sermon. O p38
Watch your language. Ja p27

STEWARDSHIP
Go with the ABC's. O p47
Using your Sunday School in budget promotion. O p48
Drama-an effective tool for developing stewards. N p47
Presenting your budget with confidence. N p48
Values of a financial audit. D p47
Responsible living and dying. D p48
Give: Share Christ's love. Ja p44
Lead your members to tithing fitness. Ja p44
Teach stewardship to youth. F p44
Developing the mind of Christ in children. F p45
Cooperative program day in your church. M p45
Shortchanged by shortcuts. M 46
How to live wisely with money. Ap p45
VBS and the Cooperative Program. My p45
Planning with your Stewardship Committee. My p45
Plan a mid-year giving opportunity. Je p45
Are you prepared for designated offerings? Jl p45
Enlist new tithers. Ag p45
New tools for capital fund raising. Ag p46

TEAM BUILDING
Building the team that builds the church. D p24

TOTAL WELL-BEING
Weary ministers and spiritual freshness. N p33
The relief of rest. Ja p30
Running on empty. Je p26
Waging war against discouragement. Jl p28
Taking the high road. Jl p31
Stressbuster. S p28

VIOLENCE
When disaster comes to your town. Je p3
Violence: is it changing the church? Je p8
A contingency plan for violence in the church. Je p11
Travel safety tips for church groups. Je p14
Campus safety: preparing youth for college. Je p17
Protecting your church property. Je p20
Counseling victims of violence. Je p23

VOCATIONAL GUIDANCE
Counseling the called. Ap p3
Consider bivocational ministry. Ap p8
How to establish a scholarship program. Ap p12
Spiritual gifts and ministry vocations. Ap p14
Spiritual development in vocations volunteers. Ap p16
Opportunities for mid-life vocations volunteers. Ap p19
Guiding missions volunteers. Ap p22
Resources for ministry vocation seekers and counselers. Ap p26

WORSHIP
A different kind of Wednesday night. Ap p36

YOUR CHURCH KITCHEN
Serving southern. O p43
Seasonal ideas. N p43
Easy and tasty hot dishes. Ja p46
People I've Known-Places I've been. F p46
A congealed salad for every taste. M p47
People I've known—places I've been, part 2. Ap p47
Favorite Wednesday night suppers. Je p47
Vegetables as side dishes. Jl p47
Recipes from God's good earth: whole grain breads. Ag p47
Recipes that show you care. S p43

YOUTH MINISTRY
The future in youth ministry. F p3
Youth ministry and its beginnings. F p8
A fresh look at the Southern Baptist youth minister. F p10
Rebuilding the families of youth. F p12
A youth leader I remember. F p15
Ten keys to being a better college youth minister. F p18